

Peoria, Illinois, April 16, 2024

At the hour of 9:30 A.M., Tuesday, April 16, 2024, the Board of Trustees of The Greater Peoria Sanitary and Sewage Disposal District held a public hearing to consider the Combined Annual Budget and Appropriation Ordinance for the fiscal year beginning May 1, 2024, and ending April 30, 2025. Chairperson Bender called for public comment on the Tentative Combined Annual Budget and Appropriation Ordinance. At 9:31 A.M., during which time no members of the public appeared to comment, Chairperson Bender closed the public hearing.

The regular meeting of the Board of Trustees of the Greater Peoria Sanitary and Sewage Disposal District was held on Tuesday, April 16, 2024, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:32 A.M.

Roll call showed the following trustees were present in person: John M. Kepple, Ronald A. Givens II, Heather L. McCord, and Matthew R. Bender. Attorney James Kane, Executive Director Brian F. Johnson, Director of Finance Emeritus Joseph C. Merkle, Director of Finance Adam R. Shaw, Director of Administration Michelle R. Mortland, Director of Operations James E. Sloan, and Engineer II Emily L. Ambroso were also present. Trustee Robert C. Gates and Director of Engineering Timothy F. Leach were absent.

Chairperson Bender stated that there was a quorum, and that the meeting was duly and legally convened for the transaction of business.

Chairperson Bender next opened the meeting for public participation. There being no response, the public participation period closed.

Operating reports for the Finance, Administration, Operations, and Engineering Departments were thereafter discussed with various questions answered thereto.

Chairperson Bender asked if any items should be removed from the Consent Agenda which included: approval of the minutes of the regular meeting held on Tuesday, March 19, 2024; payment of the list of bills totaling \$1,660,391.80; approval of the Investment Committee's recommendations for the following investments: Illinois National Bank – CDARS, in the amount of \$2,500,000.00 for a term of 6 months with a 5.30% yield and Illinois National Bank – CDARS, in the amount of \$2,500,000.00 for a term of 12 months with a 5.25% yield; authorization of delinquent accounts listed as Batch #233 Illinois American Water Company and Batch #130 Village of Peoria Heights be forwarded for disconnection from service in accordance with the applicable water shutoff arrangements; approval of FY 25 Schedule of Meetings (copy attached); approval of FY 25 Strategy Summary (copy attached); approval of FY 25 Minimum Investment Reserve Resolution (copy attached); approval of FY 25 Position Titles and Base Salary Ranges (copy attached); approval to maintain Trustee Compensation for FY 25; ratification of FY 24 Actions of the Investment Committee; authorization to Bid Grease Receiving Facility Phase II; authorization to Bid Replacement of Meter M3; and authorization to Bid Manhole Rehabilitation Project 1. Trustee McCord moved to approve the items on the Consent Agenda, seconded by Trustee Kepple. Following discussion and upon roll call vote being taken, Trustees Kepple,

Givens, McCord, and Bender voted “Aye” on Consent Agenda items and there were no “Nays”. Chairperson Bender declared the motion carried.

Chairperson Bender stated the next item for consideration was the Combined Annual Budget and Appropriation Ordinance for the fiscal year ending April 30, 2025. Trustee McCord presented Ordinance No. 654 titled:

“COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
OF  
THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT  
FOR THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING  
APRIL 30, 2025.”

and moved for its adoption, which motion was seconded by Trustee Givens. Following discussion and on roll call vote being taken, Trustees Kepple, Givens, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender stated that the motion carried and such Ordinance adopted and ordered the same recorded in the minutes. A copy of the Ordinance is attached to these minutes.

Chairperson Bender stated the next item to be considered was user charge rates for the coming fiscal year. Trustee Givens presented Ordinance No. 655 titled:

“AN ORDINANCE AMENDING ORDINANCE NO. 571 OF THE  
GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT

ENTITLED

AN ORDINANCE ADOPTING CHARGES FOR THE DISCHARGE  
OF DOMESTIC WASTEWATER AND COMMERCIAL AND  
INDUSTRIAL WASTES TO THE WASTEWATER FACILITIES OF  
THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL  
DISTRICT, PROVIDING PENALTIES FOR VIOLATIONS  
THEREOF, AND REPEALING CERTAIN ORDINANCES THEREIN  
NAMED IN THE GREATER PEORIA SANITARY AND SEWAGE  
DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS”

and moved adoption of the Ordinance, which motion was seconded by Trustee Kepple. Following discussion and on roll call vote being taken, Trustees Kepple, Givens, McCord, and voted “Aye” and there were no “Nays”. Chairperson Bender stated that the motion carried and such Ordinance adopted and ordered the same recorded in the minutes. A copy of the Ordinance is attached to these minutes.

Chairperson Bender stated the next item to be considered was tax abatement. Trustee McCord presented Ordinance No. 656 titled:

“AN ORDINANCE ABATING THE TAX HERETOFORE LEVIED FOR THE YEAR 2024

TO PAY THE PRINCIPAL OF AND INTEREST ON GENERAL OBLIGATION BONDS  
(ALTERNATE REVENUE SOURCE), SERIES 2021, OF THE GREATER PEORIA  
SANITARY DISTRICT, PEORIA COUNTY, ILLINOIS.”

and moved adoption of the Ordinance, which motion was seconded by Trustee Givens. Following discussion and on roll call vote being taken, Trustees Kepple, Givens, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender stated that the motion carried and such Ordinance adopted and ordered the same recorded in the minutes. A copy of the Ordinance is attached to these minutes.

The Executive Director next recommended approval of the Agreement with Concentric Integration, LLC for critical PLC replacements, VFD installation, and SCADA system modernization, not to exceed \$1,205,000. Trustee Kepple moved to approve the recommendation, which motion was seconded by Trustee Givens. Following discussion and on roll call vote being taken, Trustees Kepple, Givens, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender declared the motion carried.

The Executive Director next requested authorization to amend Swords Avenue Project Intergovernmental Agreement Between GPSD and County of Peoria, up to a total of \$100,000 (previously \$85,000) and to execute final documents. Trustee Kepple moved to approve the recommendation, which motion was seconded by Trustee Givens. Following discussion and on roll call vote being taken, Trustees Kepple, Givens, and Bender voted “Aye” and there were no “Nays”. Trustee McCord abstained. Chairperson Bender declared the motion carried.

There being no further business to come before the Board, the Chairperson declared the meeting adjourned at 9:50 A.M.

  
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Clerk

ORDINANCE NO. 654  
 COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE  
 of  
THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT FOR  
 THE FISCAL YEAR BEGINNING MAY 1, 2024 AND ENDING APRIL 30, 2025

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA  
 SANITARY AND SEWAGE DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS:

Section 1. This Budget and Appropriation Ordinance is made in compliance with the provisions of Section 3, of "An Act Providing For and Regulating Methods of Adopting Budgets and Making Appropriations by Certain Tax Levying Bodies of This State", approved July 12, 1937, as amended (50 ILCS 330/3).

Section 2. The following sums of money, or as much thereof as may be authorized by law, or as may be needed or deemed necessary to defray all expenses and liabilities of The Greater Peoria Sanitary and Sewage Disposal District of Peoria County, Illinois, be and the same are hereby appropriated and budgeted for the corporate and specific purpose and obligation of said Sanitary District as hereinafter specified, for the fiscal year commencing on the 1st day of May, A.D. 2024 and ending on the 30th day of April, A.D. 2025.

Estimated Cash on Hand, Beginning of Year	\$ 750,000
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SOURCES OF FUNDS:

Operating Revenue

Charges for Services - User Charges	\$ 14,588,560
Capital Improvement and Replacement Charge	9,520,000
Service and Permits	664,440
Connection Charges	48,500
Other	<u>69,000</u>
Sub-total	\$ 24,890,500

Non-Operating Revenue

Replacement Taxes	\$ 1,000,000
Special Assessment Principal and Interest	18,595
Investment Income	3,344,000
Real Estate Taxes	<u>-</u>
Sub-total	\$ 4,362,595

Loans/Reserves

Debt Financing	\$ -
Investment Reserves and Operations	<u>7,972,245</u>
Sub-total	\$ 7,972,245

TOTAL SOURCES OF FUNDS:	\$ 37,225,340
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## USE OF FUNDS:

Operating Expenses

## Operations

Salaries and Wages	\$ 2,922,130
Supplies	1,380,300
Services	1,952,000
Utilities	1,595,640
Insurance	178,300
Sub-total	<u>\$ 8,028,370</u>

## Planning and Construction

Salaries and Wages	\$ 608,490
Supplies	10,200
Services	143,200
Utilities	11,600
Sub-total	<u>\$ 773,490</u>

## System Rehabilitation/Maintenance

Salaries and Wages	\$ 44,310
Supplies	9,000
Services	2,201,200
Sub-total	<u>\$ 2,254,510</u>

## Vehicles and Equipment:

Salaries and Wages	\$ 32,390
Supplies	171,300
Services	135,000
Insurance	43,700
Overhead Recovery	(6,000)
Sub-total	<u>\$ 376,390</u>

## Administrative

Salaries and Wages	\$ 1,732,830
Supplies	353,600
Services	1,075,000
Utilities	23,000
Insurance	1,754,000
Overhead Recovery	(185,200)
Sub-total	<u>\$ 4,753,230</u>

TOTAL OPERATING EXPENSES

\$ 16,185,990

<u>Capital Improvements</u>	
Consent Decree Projects	\$ 1,500,000
Treatment Plant	14,315,000
Collection System	1,280,000
Vehicles/Equipment/Other	735,000
Contingency	<u>750,000</u>
Sub-total	\$ 18,580,000
<u>Debt Service</u>	
Revenue Bonds	\$ 2,459,350
State Revolving Fund Loan	<u>-</u>
	\$ 2,459,350
TOTAL USES OF FUNDS	<u>\$ 37,225,340</u>
Estimated Cash on Hand, End of Year	<u><u>\$ 750,000</u></u>

Section 3. The foregoing items of appropriation and budget shall constitute the budget of the authority of The Greater Peoria Sanitary and Sewage Disposal District for said fiscal period.

Section 4. That the amounts herein specified shall be deemed to be the limit of the amounts to be expended except by transfer authorized by the Board of Trustees; but any unexpended balance of any item may be expended in making up deficiencies in any item in the same general purpose or in like appropriations made by this Ordinance.

Section 5. The unexpended appropriations and unexpended balance of appropriations for the last preceding fiscal year ending April 30, 2023 are hereby appropriated for the purposes hereinbefore set forth.

Section 6. The appropriation herein of the amounts to defray the expense of any project or purpose shall not be construed as an approval by this Board of any said bills or contract liabilities of any project or purpose mentioned herein, but shall be regarded only as the provisions of a fund for the payment thereof when such bills or contract liabilities have been found to be valid and legal obligations against The Greater Peoria Sanitary and Sewage Disposal District, and when properly vouchered, audited and approved by this Board of Trustees, or when any project or purpose is approved and authorized by the Board of Trustees of said The Greater Peoria Sanitary and Sewage Disposal District.

ORDINANCE NO. 655

AN ORDINANCE AMENDING ORDINANCE NO. 650  
OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT

ENTITLED

AN ORDINANCE ADOPTING CHARGES FOR THE DISCHARGE OF DOMESTIC WASTEWATER AND COMMERCIAL AND INDUSTRIAL WASTES TO THE WASTEWATER FACILITIES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT, PROVIDING PENALTIES FOR VIOLATIONS THEREOF, AND REPEALING CERTAIN ORDINANCES THEREIN NAMED IN THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT OF PEORIA COUNTY, ILLINOIS:

Section 1. That TABLE A – USER CHARGE RATES of Ordinance No. 571 be deleted and a new TABLE A – USER CHARGE RATES attached to this Ordinance be substituted therefore, and that the new rates are effective May 1, 2024.

Section 2. That this Ordinance shall take effect from and after its passage, approval, recording and due publication as provided by law. This amendment shall not affect the validity or enforceability of user and/or other charges and causes of action accrued pursuant to the provisions of Ordinance No. 571 prior to the effective date hereof.

Section 3. The invalidity of any section, clause, sentence or provision of this Ordinance shall not affect the validity of any part of this Ordinance which can be given effect without such involved part or parts.

THE GREATER PEORIA SANITARY  
AND SEWAGE DISPOSAL DISTRICT

By: Matthew R. Bender, President

Attest:

Ronald A. Givens II, Clerk

(SEAL)

Passed: April 16, 2024  
Approved: April 16, 2024  
Recorded: April 16, 2024  
Published: April 17, 2024

**The Greater Peoria Sanitary and Sewage Disposal District**  
**Table A - User Charge Rates**  
**Effective May 1, 2024**

Reference Section	Description of Rate	Rate
204	Commercial Domestic Metered/CCF (Disposal Only)	\$ 1.2040
206.2	Residential Domestic Metered/CCF (Disposal Only)	\$ 1.1197
204	Commercial Domestic Metered/CCF (Lateral & Disposal)	\$ 2.7520
206.2	Residential Domestic Metered/CCF (Lateral & Disposal)	\$ 2.5594
204	Domestic Unmetered/Quarter (Disposal Only)	\$ 28.90
204	Domestic Unmetered/Quarter (Lateral & Disposal)	\$ 66.05
205	Non F.O.G. Transported Waste/100 gallons	\$ 25.00
205	F.O.G. Transported Waste/100 gallons	\$ 30.00
310	Industrial User ( Disposal Only)	
	Quantity of Wastewater/CCF	\$ 0.2726
	Removal of Biochemical Oxygen Demand/lb.	\$ 0.1469
	Removal of Suspended Solids/lb.	\$ 0.4268
	Oxidation of Ammonia Nitrogen/lb.	\$ 1.0745
310	Industrial User ( Lateral & Disposal)/CCF	\$ 1.8211
206.2	Residential Credit for Water not Discharged (Lawn Sprinkling/Watering)	7.00%
502.1	Capital Improvement & Replacement Charge	70.00%
602	Interest rate per annum on Delinquent Accounts	24.00%
602	Minimum Charge per Month	\$ 5.00
1104	Lien Fees*	\$ 136.00
1103	Collection Fees (\$10.00 Collection +\$20.00 Shutoff)	\$ 30.00
1103.1	Returned Funds Fee	\$ 30.00
1224	Water Shut-off Fee	\$ 104.40

\* Current Peoria County Recording and Release Fee  
with administrative fee

**ORDINANCE NO. 656**

ORDINANCE abating the tax heretofore levied for the year 2024 to pay the principal of and interest on General Obligation Bonds (Alternate Revenue Source), Series 2021, of the Greater Peoria Sanitary District, Peoria County, Illinois.

WHEREAS the Board of Trustees (the "*Board*") of the Greater Peoria Sanitary District, Peoria County, Illinois (the "*District*"), by an ordinance adopted on the 16th day of February, 2021, as supplemented by an ordinance adopted on the 16th day of March, 2021 (the "*Ordinance*"), did provide for the issue of General Obligation Bonds (Alternate Revenue Source), Series 2021 (the "*Bonds*"), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds (the "*Pledged Taxes*"); and

WHEREAS moneys now held in the Bond Fund (as defined in the Ordinance), the Alternate Bond and Interest Account (as defined in the Ordinance) or otherwise held in trust for the payment of debt service on the Bonds are sufficient for the punctual payment of the principal of and interest on the Bonds otherwise payable from the Pledged Taxes levied for levy year 2023; and

WHEREAS it is necessary and in the best interests of the District that the Pledged Taxes levied for levy year 2024 be abated:

NOW THEREFORE Be It Ordained by the Board of Trustees of the Greater Peoria Sanitary District, Peoria County, Illinois, as follows:

*Section 1. Abatement of Tax.* The Pledged Taxes levied for levy year 2024 are hereby abated in their entirety.

*Section 2. Filing of Ordinance.* Forthwith upon the adoption of this Ordinance, the Clerk shall file a certified copy hereof with The County of Peoria, Illinois, and it shall be the duty of said County Clerk to abate said Pledged Taxes in accordance with the provisions hereof.

*Section 3. Effective Date.* This Ordinance shall be in full force and effect forthwith upon its passage by the Board and signing and approval by the President.

Passed by the Board of Trustees on April 16, 2024.

Approved April 16, 2024.

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President, Board of Trustees

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Recorded in the District Records on \_\_\_\_\_, 20\_\_.

ATTEST:

\_\_\_\_\_  
Clerk, Board of Trustees

**THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT**  
**Resolution Establishing Minimum Reserves of Investments**  
**Fiscal Year 2025**

WHEREAS, the Board of Trustees has adopted a Financial Management Policy; and

WHEREAS, the Financial Management Policy requires annual establishment and review of minimum reserves of cash and investments;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GREATER PEORIA SANITARY AND SEWAGE DISPOSAL DISTRICT THAT, the minimum reserves of cash investments for fiscal year 2025 be established for the following purposes in the amounts indicated:

<u>Activity</u>	<u>Calculation</u>	<u>Amount</u>
Operating Expenses	Three months – FY 2025	\$4,046,498
Debt Service	125% FY Annual Obligation to 2026	3,150,000
Capital Contingencies	Allowance	<u>4,000,000</u>
 Total		 \$11,196,498

RESOLVED FURTHER, the Executive Director, or his designee, shall report monthly the amount of reserved and unreserved amounts of cash and investments and in the event circumstances cause investments to drop beneath the above amounts, the Board of Trustees shall be notified to provide direction on further actions.

Adopted by the Board of Trustees of The Greater Peoria Sanitary and Sewage Disposal District this 16th day of April 2024.

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 Clerk

Peoria, Illinois, April 16, 2024

The Investment Committee of the Greater Peoria Sanitary and Sewage Disposal District met on Tuesday, April 16, 2024, at the office of the District, 2322 South Darst Street, in the City and County of Peoria, State of Illinois, and within the boundaries of said District at the hour of 9:31 A.M.

Trustee Bender acted as Chairperson of the Committee and called the meeting to order at 9:31 A.M. The following members were present in person: Trustee John M. Kepple, Trustee Ronald A. Givens II, Trustee Heather L. McCord, Trustee Matthew R. Bender, Attorney James Kane, Executive Director Brian F. Johnson, Director of Finance Emeritus Joseph C. Merkle, Director of Finance Adam R. Shaw, Director of Administration Michelle R. Mortland, Director of Operations James E. Sloan, and Engineer II Emily L. Ambroso. Trustee Robert C. Gates and Director of Engineering Timothy F. Leach were absent.

Chairperson Bender moved to approve the recommendation and approval of the minutes of the regular meeting held on Tuesday, March 19, 2024. Upon Chairman’s motion and upon roll call vote being taken, Trustees Kepple, Givens, McCord, and Bender voted “Aye” and there were no “Nays”. Chairperson Bender stated that the motion carried.

The Director of Finance presented a report to the Investment Committee. He advised the Board that approximately \$5,000,000.00 would be available to invest this month. He recommended the following investments to the committee, providing for consideration by the Board of Trustees:

<u>Bank</u>	<u>Amount</u>	<u>Type</u>	<u>Term</u>	<u>Yield</u>
Illinois National Bank	\$2,500,000.00	CDARS	6 Months	5.30%
Illinois National Bank	\$2,500,000.00	CDARS	12 Months	5.25%

With no further business to consider, on motion duly made, seconded and unanimously carried, the meeting adjourned at 9:32 A.M.

Prepared and Submitted by:



Secretary